

RELATIVE CARE/AA PROVIDER COMPLIANCE CERTIFICATION FORM

Child Management Associates

COMPLETE ALL INFORMATION

Provider Name: _____

Provider Address: _____
Street
City
State
Zip

Provider Phone Number: _____ Cell: _____

Email Address: _____

Email must be one that provider has access to check regularly

A **relative care** provider is someone who meets the definition of relationship, i.e. sibling or step-sibling 18 or over providing care for sibling(s) 12 or under from a separate household, aunt, uncle, grandparent, step-aunt, step-uncle, step-grandparent, great aunt, great uncle, or great grandparent. **Note: cousins or children of cousins are not eligible to be on the program under Relative Care.**

List the name(s) of the child(ren) in your care, including your own, and the relationship to the child(ren). For example, niece, nephew, grandchild, sibling, etc. Circle yes or no to tell us if you live with the child(ren).

Live w/ Provider

Child Name:	Relationship:	Age:	Y	N
_____	_____	_____		
_____	_____	_____		
_____	_____	_____		
_____	_____	_____		
_____	_____	_____		
_____	_____	_____		
_____	_____	_____		
_____	_____	_____		
_____	_____	_____		
_____	_____	_____		
_____	_____	_____		
_____	_____	_____		
_____	_____	_____		
_____	_____	_____		
_____	_____	_____		

_____ I am related to the children I care for as defined above. I care for _____ child(ren).
(Initial) (number)

BACKGROUND CHECK

1. All household members 12 and older have received a background check based on the rules set by Child Care Licensing.
2. In my absence, (unless it is an emergency) the substitute or volunteer left in charge is at least 18 years of age and has a current background check.
3. Provider must be present during approved meal times for meal to be reimbursed.
4. If I, or any of the residents of my household are arrested, charged, or convicted of a crime, I will inform my Sponsor within 48 hours of knowing about it.

LIST ALL NAMES & DATE OF BIRTH OF RESIDENTS OF THE HOME 12 AND OLDER

Last Name, First Name	Date of Birth	Age	Sex	Office Use Only Background Check Complete	Central Registry
				Yes No	
				Yes No	
				Yes No	
				Yes No	
				Yes No	
				Yes No	
				Yes No	
				Yes No	

****Have any of the adults (including yourself) lived in another state within the past 5 years?_____**

If yes, who & what state?

HEALTH AND SAFETY CERTIFICATION

1. I am at least 18 years of age, and physically and mentally capable of providing care to children.
2. My home is equipped with hot and cold running water, toilet facilities and is clean and safe.
3. Outdoor areas are free from hazardous items which could cause injury to a child or adult.
4. There are working smoke detectors and fire extinguishers on all floors where care is provided.
5. I will maintain a telephone in operating condition and have a list of emergency numbers available, including poison control.
6. I will maintain phone numbers and contact information for parents of children in care.
7. Food will be provided to children as required by the USDA Child and Adult Care Program (CACFP) regulations.
8. Food supplies will be maintained to prevent spoilage or contamination.
9. A statement from a medical authority will be obtained and kept on hand for any child who requires a diet modified from CACFP requirements.
10. Child(ren) in care will be immunized as required by the Utah Immunization Act.
11. Good hand washing practices will be maintained to discourage infection and contamination.

By signing I CERTIFY that I agree to follow all the above information and attest it is true and correct. I understand that this information is being given in connection with the receipt of federal funds; that information may be verified; and that deliberate misrepresentation will subject me to prosecution under applicable state and federal criminal status (CFDA 10:558), including placement on the National Disqualified List which will bar me from participating with the federal food program for seven years (CACFP226.16(I)).

Provider Signature:	Date:

This Institution is an equal opportunity provider.